



Rainy River District School Board
**NOTICE OF POSITION
INTERNAL POSTING
ETFO & OSSTF OCCASIONAL TEACHERS**

Posting Number: 1920-38 Date of Posting: October 18, 2019

To: Members of ETFO-OT & OSSTF-OT

Position: **Elementary LTO List & Secondary LTO List**

Qualifications: One of the following:

- (1) Current member of the Rainy River District ETFO Occasional Teachers Local and/or current member of the Rainy River District OSSTF District 5B (Occasional Teachers); have been on the Board's Occasional Teacher List for at least 10 months excluding July and August; and have taught at least 20 full days as an Occasional Teacher in one or more schools of the Board, during a 10-month period that is within 5 years immediately preceding the day application is submitted.

OR

- (2) **For the ETFO LTO List Only** - The teacher is relocating and was employed by any board in Ontario as a permanent teacher immediately before applying to be placed on the list.

Application
Process:

A complete application including **all** of the following information:

1. [Application form](#)
2. Resume, which includes all LTO assignments with the Rainy River District School Board (RRDSB) and/or all permanent assignments with another public school board in Ontario, including dates, grades/subjects, and locations.
3. Reference contact information for two (2) administrators with whom you have completed LTO or permanent assignments, including a [reference authorization form](#).
 - a) If you have completed two (2) or more LTO assignments with the RRDSB:
 - One (1) of the administrators must be your most recent, immediate supervisor.
 - b) If you have completed only one (1) LTO assignment with the RRDSB:
 - Provide the name of that administrator.
 - c) If you have not completed any LTO assignments:
 - Provide the names of two (2) administrators one of which is from our Board.
 - d) If you are a **member of ETFO** who is relocating and was employed by any board in Ontario as a permanent teacher immediately before applying to be placed on the list:
 - One (1) of the administrators must be your most recent, immediate supervisor.

Please submit your application to: Human Resources Department
Rainy River District School Board
522 Second Street East
Fort Frances, ON P9A 1N4
Fax: (807) 274-1950
Email: humanresources@mail.rrdsb.com

Accommodation in the recruitment process is available upon request for applicants with disabilities.

Anticipated Interview Date: Thursday, November 7, 2019

For further clarification or questions please contact
Emily Martin, Human Resources Coordinator at (807) 274-9855 ext. 4972
Kaylie Lundgren, Human Resources Consultant at (807) 274-9855 ext. 4971

Closing Date: Friday, November 1, 2019 at 4:00PM