



EDUCATION CENTRE

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Heather Campbell, Director of Education

Special Board Meeting

Tuesday, June 21, 2011
Education Centre, Fort Frances

AGENDA

PUBLIC SESSION
7:00 p.m. – Training Room

1 Call to Order

2 Approval of Agenda

- *That the Rainy River District School Board approve the agenda for June 21, 2011, Special Board Meeting.*

3 Committee of the Whole – In Camera Session – 6:00–6:45 p.m.

- *That the Rainy River District School Board meet, in camera, in Committee of the Whole Board to consider the following:*
 - *Confirmation of Committee of the Whole – In-Camera Minutes, Regular Board Meeting No. 6
May 3, 2011*
 - *Litigation Matter**and that this meeting shall not be open to the public pursuant to Section 207(2) of the Education Act.*
- *That the Rainy River District School Board rise and report to the regular meeting with the following recommendation therein:*

“That the Rainy River District School Board approve the Committee of the Whole – In-Camera Session Minutes of Regular Board Meeting No. 6, May 3, 2011”.

4 Silent Reflection

5 Declaration of Conflict of Interest

6 Board Reports

6.1 Finance Committee – June 14.....David Kircher

- *That the Rainy River District School Board, as part of the Northern Ontario Education Leader Consortium (NOEL), agree that the NOEL/York Regional Consortium incorporates as a non-profit corporation to be called Compass for Success.*
- *That the Rainy River District School Board consecutively initiate the formal Pupil Accommodation Review process for Donald Young School, Sturgeon Creek School, and Crossroads School.*
- *That the Rainy River District School Board approve the 2011-12 budget for \$ 48,338,008.*

7 Future Meeting

Special Board Meeting – June 22, 2011, 2:00 p.m., Education Centre

8 Adjournment

- *That the Rainy River District School Board adjourn at _____ p.m.*

Heather Campbell
Director of Education



Michael Lewis
Chair

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**Finance Committee Minutes
Education Centre
June 14, 2011 – 4:00 pm**

COMMITTEE MEMBERS PRESENT: David Kircher, Michael Lewis, Marg Heyens

REGRETS: Ralph Hill

ALSO IN ATTENDANCE: Dianne McCormack, Dan Belluz

STAFF: Heather Campbell, Director of Education; Laura Mills, Superintendent of Business; Raymond Roy, Manager of Plant Operations & Maintenance; Sherri Belluz, Recording Secretary

GUEST: Diane Findlay, Project Manager, NOEL/York Collaboration (teleconference)

1. Call to Order

The meeting was called to order.

2. Disclosure of Conflict of Interest - Nil

3. Approval of Agenda

The agenda was approved.

4. Confirmation of Minutes

The minutes were approved as circulated.

5. Business Arising from the Minutes

There was no business arising from the minutes.

6. Reports

a) COGNOS/Compass for Success

Diane Findlay, Project Manager, NOEL/York Collaboration, provided background information by telephone and by a video presentation regarding the rationale to incorporate as a non-profit corporation to be called Compass for Success. Due to the informal structure, the Collaboration has several challenges with regards to contracts, fiscal structure, and, staffing resources. Incorporation as Compass for Success will:

- Ensure limited liability for Boards and representatives;
- Facilitate contracts;
- Facilitate expansion of group (members) through membership agreements;
- Provide equal representation as members;
- Provide financial flexibility;
- Create a more familiar entity to the business community; and
- Ensure clear accountability.

Diane was thanked for her very informative presentation.

Recommendation:

That the Rainy River District School Board, as part of the Northern Ontario Education Leader Consortium (NOEL), agree that the NOEL/York Region Consortium incorporates as a non-profit corporation to be called Compass for Success.

b) Capital

i. Robert Moore School Demolition Funding

Funding for the demolition of the old Robert Moore School Building was applied for during the 2010-11 school year under the Capital Priorities Initiative. The Ministry has confirmed approval of funding of up to \$1,000,000 for the demolition. Once the project is complete, a request will be made to move the value of the demolition project covered by the grant from the designated reserve for the project, back to working funds.

ii. Donald Young School

The Donald Young School was designated as Prohibitive to Repair (PTR) in 2005 and the pursuit of PTR funding began. The Board submitted a request to the Ministry for funding over \$6,000,000 for a rebuild of the school on the same site.

The Ministry is now looking for solutions that are:

- Projects that can be built in the next year;
- Projects that are a consolidation of schools; or
- What could be accomplished with less money.

In order to plan for the Donald Young School, the close proximity of Crossroads and Sturgeon Creek suggests that all three schools may be included in an Accommodation Review which can occur in two formats: internal review of the schools or an initiation of the Accommodation Reviews under Policy 6.50.

The timing of the reviews was discussed and it was agreed that the establishment of the three Accommodation Review Committees would be staggered to provide time for staff to do the research that is required. The public will be informed of the process and steps that are to be taken.

Recommendation:

That the Finance Committee recommends that the formal Pupil Accommodation Review process be initiated consecutively for Donald Young School, Sturgeon Creek School, and Crossroads School.

iii. Mine Centre

Raymond Roy provided an update on the construction of the Mine Centre School. A detailed report was handed out.

Finnway General Contractors has made substantial progress on the construction of the new school however; staff has been notified that a schedule change is required. The reasons for the schedule change are:

- Hydro One is completing their review/design of the new electrical service. A capacitor bank is required and has a 6-8 week delivery. The transformer is expected to be hooked up by July 4th.
- A fire pump is on order with a 6-8 week delivery and will be installed by July 12th.
- Drilling of the geo-thermal field encountered some problems and will be completed by July 15th.

Based on the uncertainty of the completion date of the new school, staff are proceeding with readying the old school for an August 29th opening.

c) Tenders over \$100,000

Paving at Rainy River

The tender for the Rainy River High and Riverview School parking lots and roadway closed on June 2, 2011. This tender involves the reconstruction of the parking lots at Rainy River High School and Riverview School, the area between the two schools including the Rainy River High School gym entrance, and the area in front of Riverview School. The evaluation team reviewed two bids, and based on price and service, the tender was awarded to JTJ Contracting (Emo) Ltd. in the amount of \$277,196.50 plus HST.

d) Purchasing Policy

At the May 24, 2011 Finance Committee meeting, the Committee received a report on the Broader Public Sector Procurement Directive (BPS). Administration was to bring back an updated Purchasing Policy that met the directive, was easy to follow, and incorporated the discussions of the Committee.

The draft policy was presented and discussed.

That the Finance Committee recommends sending the draft Purchasing Policy #6.5 as amended to the Policy Committee.

e) 2011-2012 Budget

The Committee received the proposed balanced budget for 2011-2012 in the amount of \$48,338,008 which includes \$2.6 million in amortization.

The budget is prepared with projected enrolment of 2,735.5 ADE which represents a 3.5% decrease. The Committee received the school council input into the budget. The budget is compliant with the administration/governance envelope legislation and use of reserves approval.

The budget includes revenue from grants, tuition fees, taxes, and Education Program Office grants. The revenue also includes draws of \$1,090,000 from reserves from Working Funds and classroom to support additional programming requirements approved by the Board. Due to the additional programming approved, the Board also received the required approval by the Ministry for the draw from Working Fund reserves.

The Committee reviewed the grant changes that affected the Board's funding/revenue. It was noted that several grants were negatively affected by the reduction of enrolment stability funding in Special Education, Transportation, and Supported Schools. Other revenues affected include the PDT commitments, OMERS benchmark update, School Operations, First Nations, Metis and Inuit Supplement, Supervised Alternative Learning, Classroom Computers, Board Administration, Public Sector Salary Restraint claw back, Executive Office Restraint, and Transportation. The budget includes \$688,010 in Education Program Office Grants and related expenditures that are known at this point.

Expenditures reviewed and adjusted due to declining enrolment were Supplies & Services, Professional Development, and staffing levels across the system.

The Committee reviewed the two schedules of reserves (internally restricted/accumulated surplus and externally restricted/deferred revenue).

Recommendation:

That the Finance Committee recommends approval of the 2011-12 Budget to the Board of Trustees for \$48,338,008.

7. Future Meetings

The next Finance Committee meeting is scheduled for Tuesday, September 27, 2011 at 4:00 p.m. at the Education Centre.

8. Adjournment

The meeting adjourned at 6:35 p.m.