

<i>Rainy River District School Board</i>	SECTION 4 <i>Students</i>
STUDENT ATTENDANCE	4.10

POLICY

The Rainy River District School Board will ensure that appropriate procedures to monitor the attendance of students are in place.

RATIONALE

Regular school attendance is essential to student achievement and well-being.

IMPLEMENTATION

As per each school-based procedure and Procedure 4.10 Student Attendance Referral

GUIDELINES

1.0 Student Attendance

- 1.1 It is the responsibility of parents/guardians to ensure their child’s regular school attendance. There are many scheduled holiday periods throughout the school year. Parents/guardians should take advantage of those times when arranging vacations. Missing time at school can affect student success.
- 1.2 Parents/guardians are responsible for contacting the school to report student absences or late arrivals prior to the start of classes via note or phone call and to provide reasons for lateness or absence.
- 1.3 All elementary schools will have Safe Arrival procedures in place to receive information related to student absences or late arrivals with all schools responsible for following up on unreported student absences.
- 1.4 The principal shall ensure that the school’s student attendance procedures are regularly communicated to parents/guardians.

2.0 Release of Students from School

- 2.1 Students in Kindergarten to Grade 6 will not be released early from school until parent/guardian signs out the student(s).
- 2.2 Parents/guardians of students from Grades 7 to 12 who wish to have their child leave the school prior to dismissal must contact the school or send written notification to the principal/designate. Students in these grades are required to sign out prior to leaving the school.

- 2.3 Granting consent to release a student from school shall be at the discretion of the principal. Where notification has not been received from the parent/guardian, and/or whenever a principal is concerned about student safety, the consent shall be delayed or denied, and this will be communicated to the parent/guardian.
- 2.4 The principal shall delay school end-of-day dismissal if circumstances are unsafe (e.g., adverse weather, environmental accident). Dismissal shall be delayed until it is safe or until arrangements have been made for students' safe return home.
- 2.5 Elementary schools shall have a safe dismissal program in place, in the case of early dismissal due to weather or early closure of the school.
- 2.6 Once elementary students are dismissed from school and once secondary students leave the school campus, they are the responsibility of the parent/guardian.

<p style="text-align: center;"><u>CROSS REFERENCE</u></p> <p>Procedures:</p> <ul style="list-style-type: none"> • 4.22 Supervisory Alternative Learning • 4.10 Student Attendance Referral • 5.20 Alternate Location Instruction • 5.35 Exemption from Instruction in Human Development & Sexual Health 	<p style="text-align: center;"><u>Date Approved</u> March 2, 2021</p> <p style="text-align: center;"><u>Board Motion</u> 165</p> <p style="text-align: center;"><u>Review Prior to</u> 2026</p>	<p style="text-align: center;"><u>LEGAL/MINISTRY OF EDUCATION REFERENCE</u></p> <p><i>Education Act, Reg. 265(j c)</i></p> <p><i>Education Act, Section 21</i></p> <p>PPM 123, Safe Arrivals</p> <p>Regulation 374/10 Supervised Alternative Learning and Other Excusals from Attendance at School</p>
--	---	--