



Parent Involvement Committee Minutes
Microsoft Teams
May 31, 2022 – 6:30pm

COMMITTEE MEMBERS PRESENT: Heather Campbell, Director of Education; Carla Magisano, Trustee; Cindy Homer, Robert Moore School Council Representative; Lonna Oster, Fort Frances High School Council Representative; Sara McCormick, Donald Young School Council Representative; Carly Pruys, Community Representative, Northwestern Health Unit; Sherri Hay, Elementary Teacher Representative; Robin Holden, Nestor Falls School Representative; Sharla MacKinnon, Principal Representative; Jessica Tucker, Crossroads School Council Representative; Nancy Pitura, Atikokan K-12 School Council Representative

GUEST: Peg Keffer, Superintendent of Education

STAFF: Casey Bye, Recording Secretary

REGRETS: Alexa Wideman, Mine Centre School Council Representative

ABSENT: Michelle Strachan, Weechi-it-te-Win Family Services Inc, Community Representative, Helena Guertin, JW Walker School Council Representative; Shannon King, Fort Frances High School/Seven Generations Institute, Community Representative; Chantal Seguin, Sturgeon Creek School

1. **Call to Order**

Co-Chair Cindy Homer called the Parent Involvement Committee meeting to order at 6:31pm CST.

2. **Approval of Agenda**

The agenda was approved as presented.

3. **Disclosure of Conflict of Interest**

There were no conflicts of interest disclosed.

4. **Confirmation of Minutes**

The minutes of April 13, 2022 were approved by consensus.

5. **New Business**

a) **Bullying Prevention and Intervention Plan**

(Reference: Bullying Prevention and Intervention Board Plan)

Peg Keffer, Superintendent of Education, provided a presentation on the Bullying Prevention and Intervention Plan. Feedback and suggestions were welcomed from the Committee. Peg responded to questions regarding the school climate survey, bullying program opportunities for secondary

students, and Safe School teams. It was also stated that a new web page with bullying resources and information on the Board website will be worked on over the summer.

b) Northwestern Health Unit School Update

(Reference: NWHU PIC Updates 2022)

Health Educator, Carly Pruys, referenced the attached updates on NWHU initiatives. Some additional highlights include:

- ParticipACTION Community Better challenge is happening in June, flyers for the event will go out to community partners tomorrow.
- Stencils are available to schools to create game designs on the playgrounds, like hopscotch and foursquare.
- NWHU is offering assistance for end of year school events.

Carly also responded to questions regarding if NWHU could provide access to water/sunscreen for children playing in the summer across the District. Director Campbell responded to an inquiry about what students can do in the morning before supervision begins on school playgrounds. Recommendation was made to talk to principals for options, considering supervision availability and the needs of the schools. In hopes of starting the 2022-2023 school year as normal as possible, Director Campbell will take concerns to end of year meetings for further opinions.

c) Draft Bylaw Updates

(Reference: PIC Bylaws Draft Updates)

Director Campbell reviewed updates from the recent PIC Bylaw Subcommittee meeting.

A further amendment to Bylaw 2-Membership was made by consensus; it was decided that school council members will have the option to appoint an alternate to ensure consistent representation. Item to go on next agenda as notice and will be voted again next fall.

The Committee discussed the amendment to Bylaw 7-Conflict of Interest and settled on the following: Committee members can remain present at a meeting but for any issue involving a conflict of interest, participation in the discussion and/or voting will be prohibited.

A correction to Bylaw 10- Amendments to Bylaws was made, omitting "*without notice, or a majority with notice. Notice means that*" and removing the strike out on "*provided that notice of intention to introduce any such amendment and*".

d) Draft Spring PIC Newsletter

(Reference: Spring PIC Newsletter 2022)

Director Campbell shared the Spring PIC Newsletter to the Committee. The following changes were recommended:

- Change "Child" to "Children" in Anxiety section.
- Change title on Power School section as there is confusion between Parent and Student portals with the graphic.
- Add information from NWHU - Safe Kids Active Transportation Safety Tips.

e) **End of Year PIC Reminders**

Cindy Homer offered reminders to the Committee regarding the end of the school year:

- Reminder to school councils to complete end of year obligations, including annual report and Parents Reaching Out Grant report and support recruitment for the fall.
- Reminder to individuals to start thinking of representatives for the Committee if your term is ending.

6. **Director's Update**

Director Campbell provided an update on recent events including:

- Graduations, Kindergarten Playdates, Transition Nights, and other end of year celebrations are coming up, providing potential opportunities for school council recruitment.
- Schools will receive dedicated funding next year to support bullying prevention and intervention at the school level. An abbreviated version of the school climate survey is taking place to get a baseline on areas of focus such as student mental health, bullying, equity, and pathway planning.

7. **Correspondence**

The Committee reviewed the Draft 2022-23 Budget Feedback Letter with no concerns expressed.

8. **Next Meeting**

Casey Bye will send out a poll with possible meeting dates in the fall.

9. **Adjournment**

The meeting adjourned at 8:02pm CST.