

NTIP Collaborative Strategies

New Teachers:

- Review the RRDSB New Teacher – Mentor Manual
- Peruse the RRDSB NTIP website
- Attend all relevant NTIP PD, differentiated to meet the needs of the NTIP teacher
 - Share and discuss reflections from each session with principal/mentor
 - Update Individual NTIP Strategy Form
- Follow the mentoring process, including:
 - Structured observation of mentor teaching and debrief
 - Structured observation of new teacher by mentor followed by collaborative discussion
 - Structured co-planning and co-teaching with mentor or other experienced teacher/debrief formally
- Complete collaborative logs in association with observation/co-teaching days
- Develop goals and strategies with mentor
- Share goals and strategies from mentoring with principal and update Individual NTIP Strategy Form

Mentors:

- Review the RRDSB New Teacher – Mentor Manual
- Peruse the RRDSB NTIP website
- Contact your New Teacher after the pairing and set up collaboration time.
- Follow the mentoring process outline above
- Support the completion of the Individual NTIP Strategy Form at each session

Principals:

- Review the RRDSB New Teacher – Mentor Manual
- Peruse the RRDSB NTIP website
- Contact NTIP coordinator to arrange mentor – new teacher pairing
- Meet with new teacher to delineate step by step the NTIP expectations and timelines
- Track using the Principal's checklist card
- Discuss timelines for completion of Teacher Performance Appraisal at first meeting
- Support the completion of the Individual NTIP Strategy Form at each session
- Initial each step of the Individual NTIP Strategy Form
- Follow Ministry timelines for completion of NTIP requirements

Federation Steering Committee Representatives:

- Review the RRDSB New Teacher – Mentor Manual
- Peruse the RRDSB NTIP website
- Collaborate with NTIP Steering Committee members to support effective implementation
- Assist with compliance questions

System NTIP Steering Committee Representatives:

- Review the RRDSB New Teacher – Mentor Manual
- Peruse the RRDSB NTIP website
- Collaborate with NTIP Steering Committee members to support effective implementation
- Assist with compliance questions
- Work with HR to ensure timely completion of NTIP requirements and reporting to Ministry

Human Resources

- Review the RRDSB New Teacher – Mentor Manual
- Peruse the RRDSB NTIP website
- Collaborate with NTIP Steering Committee members to support effective implementation
- Assist with compliance questions
- Work with NTIP coordinator to ensure timely completion of NTIP requirements and reporting to Ministry