

<i><b>Rainy River District School Board</b></i>	<b>SECTION 2</b> <i>Organization &amp; Administration</i>
<b>PERSONAL INFORMATION AND THE PROTECTION OF PRIVACY</b>	<b>2.80</b>

**POLICY**

The Rainy River District School Board will protect the personal information of its students and staff. The collection, use, and disclosure of all personal information will be managed in strict compliance with all applicable legislation.

**RATIONALE**

The Rainy River District School Board is committed to the protection of privacy.

**IMPLEMENTATION**

As per Procedure 2.80, Personal Information and the Protection of Privacy and Procedure 2.84, Cross Panel Sharing of Student Information.

**GUIDELINES**

- 1.1 The Board collects personal information necessary for the education of its students and for the employment of its staff, or if required and authorized by law.
- 1.2 In its collection and use of personal information, the Board shall:
  - limit the collection of personal information to that which is necessary for its specified purposes;
  - use or disclose personal information only for the purposes for which it was collected, except with the consent of the individual or as authorized or required by law;
  - ensure that personal information is accurate, complete, and up-to-date;
  - ensure that personal information is secured and protected from unauthorized access, use, disclosure, and inadvertent destruction.

An individual has the right:

- to access their personal information,
- to challenge the accuracy and completeness of the information, and
- in challenging the information, to request that the information be amended as appropriate or to have a letter of disagreement retained on file.
- to address or challenge compliance with this policy.

<u>CROSS REFERENCE</u>	<u>Date Approved</u> March 7 2017	<u>LEGAL/MINISTRY OF EDUCATION REFERENCE</u>
<b>Procedure 2.80, Personal Information and the Protection of Privacy</b>	<u>Board Motion</u> 319	<i>MFIPPA</i> RSO 1990, c.M.56
<b>Procedure 2.84 Cross Panel Sharing of Student Information</b>	<u>Review Prior to</u> 2022	<i>PHIPA</i> SO 2004, c.3
<b>Policy and Procedure 2.81, Records and Information Management</b>		<i>Education Act</i> RSO 1990, c.E.2
<b>Ontario School Board/Authorities Privacy Standard</b>		