



REPORT

Finance Committee

- *Minutes of the Finance Committee meeting April 21, 2015.*

Resolution:

- *That the Rainy River District School Board award the education financial and human resource software to Altus Dynamics.*



**Finance Committee Minutes
Education Centre
April 21, 2015 – 1:30 p.m.**

COMMITTEE MEMBERS PRESENT: David Kircher, Dianne McCormack, Raymond Roy, Ralph Hill

REGRETS: Michael Lewis

STAFF: Heather Campbell, Director of Education; Laura Mills, Superintendent of Business; Sherri Belluz, Recording Secretary

1. Call to Order

The meeting was called to order.

2. Approval of Agenda

The agenda was approved as circulated.

3. Disclosure of Conflict of Interest

There was no conflict of interest disclosed.

4. Confirmation of Minutes

Item 5.c) Bus Ride Times was amended to read, 'Bus ride times for Early Years students...' and the recommendation was amended to read, 'to reduce Early Years ride times.'

The minutes of the Finance Committee meeting held on March 31, 2015 were approved as amended.

5. Business Arising from the Minutes

There was no business arising from the minutes to report at this time.

6. New Business

a) 2015-16 Budget Preparation Update

The 2015-16 Budget preparation is progressing with the review of expenditures and staffing levels. It was noted that the announced change in the eligibility criteria for enhanced top-up will negatively impact the Board. There are no other significant adjustments to report at this time.

The Budget survey was released on March 3, 2015 and the results to date were reviewed. The survey will remain open until the end of April.

b) 2014-15 Budget Year-To-Date

The Committee reviewed the 2014-15 YTD financial position for the seven months ending March 31, 2015. Expenditures are in line with budget guidelines.

7. In Camera

It was moved that the Finance Committee meet in-camera pursuant to Section 207(2) of the *Education Act* to discuss procurement.

8. Rise and Report

The Finance Committee discussed the analysis results for the procurement of education financial/human resources software.

The Finance Committee recommends that the Rainy River District School Board award the education financial and human resource software to Altus Dynamics.

9. Future Meetings

The next Finance Committee meeting will be May 26, 2015 at 1:30 p.m.

It was noted that a Finance Committee meeting may need to be scheduled to discuss the Donald Young School Renovations cost analysis. A Doodle Poll will be sent out with possible dates, if required.

10. Adjournment

The meeting adjourned at 2:18 p.m.