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# REPORT

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***Finance Committee***

- *Minutes of the Finance Committee meeting February 23, 2016.*



**Finance Committee Minutes  
Education Centre  
February 23, 2016 – 1:30 p.m.**

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**COMMITTEE MEMBERS PRESENT:** David Kircher, Ralph Hill, Don McBride, Raymond Roy, Dianne McCormack

**ALSO ATTENDED:** Michael Lewis (teleconference)

**STAFF:** Laura Mills, Superintendent of Business; Travis Enge, Manager of Plant Operations & Maintenance; Nikki Armstrong, Transportation Manager; Sherri Belluz, Recording Secretary

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**1. Call to Order**

The meeting was called to order at 1:30 p.m.

**2. Approval of Agenda**

The agenda was approved as circulated.

**3. Disclosure of Conflict of Interest**

There was no conflict of interest disclosed.

**4. Confirmation of Minutes**

The minutes of the Finance Committee meeting held on January 26, 2016 were approved as circulated.

**5. Business Arising from the Minutes**

**a) Rainy River High School/Riverview School Consolidation Update**

Letters of support have been received from the Town of Rainy River, Seven Generations, and Con College. A response from the Northwest Catholic District School Board indicates that they are not interested in exploring a partnership with the Rainy River District School Board.

The final review of the Business Case is being done and will be submitted to the Ministry of Education upon completion.

**6. New Business**

**a) Procurement over \$50,000**

The Committee received a report on Procurement over \$50,000 for information.

**b) Transportation: Auditor General's Report**

The Committee reviewed the findings of the Student Transportation section of the Auditor General of Ontario annual report for information. There were four recommendations specific to Consortia. The Rainy River District Transportation Services Consortium reviewed the recommendation and provided a response to each. The Committee commended the Rainy River District Student Transportation Services Consortium for their good work as the best practices that have been recommended are being followed.

**c) Transportation: Competitive Procurement**

The Committee received the Ministry of Education's Student Transportation Competitive Procurement Review Report for information. The Report outlines competitive procurement opportunities for improvement to:

- Sustain and enhance a competitive marketplace;
- Increase economy, efficiency and flexibility;
- Increase the effectiveness and defensibility of evaluation and selection; and
- Improve industry relationships.

An advisory committee has been established with industry representatives to exchange ideas to address the standardization opportunities and establish a Leading Practices Guide to be released by early summer. It is anticipated that the Guide will be valuable in the preparation of the RFP documents for the next round of procuring student transportation services.

**7. Correspondence**

OESC School Energy Coalition Summary Status Reports, December 31, 2015 was received for information.

**8. In Camera**

**9. Rise and Report**

There was no items to discuss in a closed session at this time.

**10. Future Meetings**

The next Finance Committee meeting is March 29, 2016 at 1:30 p.m.

**11. Adjournment**

The meeting adjourned at 2:25 p.m.