



# Rainy River District School Board

## Community Use of School Facilities and Grounds: Form A – Proof of Non-Profit

Name of Organization: \_\_\_\_\_  
Contact Person: \_\_\_\_\_  
Telephone: \_\_\_\_\_ Email: \_\_\_\_\_  
Address: \_\_\_\_\_  
Nature of Activity: \_\_\_\_\_

Is activity for school-based children?  Yes  No

Are you a non-profit organization?  Yes  No

Ages of participants: \_\_\_\_\_ Number of Participants: \_\_\_\_\_

Is a fee charged for involvement in this activity?  Yes  No  
Amount of fee: \_\_\_\_\_

Participant fee is designed to cover the following expenses:

Rationale for receiving subsidy for the facility rental:

**Please note:** Waiver or reduction of fee does not preclude charges related to excess custodial services and/or charges for use of supplies as outlined in the Rainy River District School Board policies and procedures. **Any application for waiver of direct costs to the Board must be made, in writing, directly to the Community Outreach Officer.**



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### Group Classification:

User Group		Rates
<b>Group A</b>	All events held by the school and Board, such as extra-curricular activities, Open Houses, school council meetings, etc.	No Fee
<b>Group B</b>	Not-for-profit youth-related groups, for example, Boy Scouts, Girl Guides, church youth groups, and youth sport and recreation organizations (including those that are members or affiliates of provincial sports or accredited organizations), with or without charitable organization status.	Subsidized
<b>Group C</b>	Not-for-profit adult groups and functions organized by individuals/organizations who may have an admission charge, a participation cost or fee, for example, local service clubs, community health associations, senior groups.	Subsidized
<b>Group D</b>	For profit, for example, functions organized by industry/businesses for profit-making purposes, (e.g., public concerts, trade shows, dance schools, for profit youth activities).	Full Fees

\*\*\*Reciprocal/joint use agreement users will be governed by their own agreement.\*\*\*



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Community Use of School Facilities and Grounds Schedule of Fees				
*Subsidized Rates:	<p>Reduced rental fees for recognized not-for-profit groups supported by the Ministry of Education, Community Use of Schools Program. Some subsidy limitations may apply.</p> <p>We are committed to keeping rental rates low; however when fixed funding limits set by the Ministry of Education are reached, the subsidized rate will not apply. Please be advised our subsidized rates for not-for-profit groups are subject to change without notice. Please monitor this Fee Schedule for current rates. Some subsidy limitations may apply.</p>			
Insurance:	<p>All applicants must provide proof of comprehensive general liability insurance in the amount of \$2 million and name the RRDSB as an additional insured on the policy, with respect to the Applicant's use of the premises. If the applicant does not have insurance, it is possible to purchase insurance through the RRDSB. This cost is not subsidized. Visit the Liability Insurance area on our website for rates.</p>			
Group Classifications:	<p>Please Refer to our Community Use Classifications in Schedule 1 for a description.</p>			
Custodial and Facility Rental Fees (Hourly Rates)	Description	Groups B, C Regular	*Subsidized	Group D (Full Fees)
Facility Fee	Classroom	25.00	0.00	25.00
	Gymnasium	50.00	0.00	50.00
	Library	35.00	0.00	35.00
	Cafeteria/Kitchen	50.00	0.00	50.00
Custodial Fee	Weekdays	27.00	0.00	27.00
	Weekends	27.00	0.00	27.00
<p>When custodians are regularly on duty, no custodial charge related to the use of the facility shall be levied unless additional help is required for set up, supervision and/or clean up. Custodial fees are charged for every hour a custodian is required to be at the school outside of regular working hours or weekends (minimum 3 hour call back). <b>Note: Custodial fees for opening, clean-up, closing and securing the building will be added to the permit (on average an additional 1.5-3.0 hours).</b></p>				
Furniture and Equipment Rental Fees (Daily Rates)	<b>\$100 Deposit is required for all equipment</b>			
Classroom Equipment	TVs, Electronic Players, Smartboard	50.00	0.00	50.00
	Other	100.00	0.00	100.00
	Gymnasium Equipment	Athletic Equipment, Chairs, and/or Tables	100.00	0.00
Library Equipment	TVs, Electronic Players, Smartboard	50.00	0.00	50.00
Cafeteria/Kitchen Equipment	Equipment	100.00	0.00	100.00
<p>The rental of school equipment is at the discretion of the Principal. The table is not inclusive of all potential items. Arrangements for use must be made at the time the rental permit application is completed.</p>				



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**Detailed Description of Applicant's User Group:**

**FOR OFFICE USE ONLY**

GROUP DESIGNATION:  B  C

SCHEDULE ID: \_\_\_\_\_

Approved

Denied  Reason:

Community Outreach Officer \_\_\_\_\_ Date \_\_\_\_\_

Superintendent of Business \_\_\_\_\_ Date \_\_\_\_\_